

Kalamazoo County Land Bank Fast Track Authority

Board of Directors Meeting Minutes—February 14, 2013

Members Present: Mary Balkema, Terry Dorgan, Christopher Haenicke, Jerome Kisscorni, Dr. Addis Moore, Michael Seelye

Members Absent: Chuck Vliek

Staff Present: Kelly Clarke, Amanda Woodin, Kenn Hartmann, Catie Boring, Natalie Youakim

Others Present: Thell Woods, Phil Stinchcomb, Brandt Iden, Lee Adams, Peggy Bresnahan, Tom Doherty, Denise McFarland, Mike Hoag, Phil Bassett, Arlene Larson

The regular meeting of the Kalamazoo County Land Bank Board of Directors was called to order by Chair Balkema at 8:32 AM in room 105 of the Kalamazoo County Administration Building, 201 W. Kalamazoo Ave., Kalamazoo, Michigan 49007.

A motion to approve the December 13, 2012 meeting minutes was made by Board Member Haenicke and was seconded by Vice Chair Kisscorni.

The addition of a resolution regarding the Riverview Commons project was made to the regular agenda.

During Citizens' Time, the following individuals addressed the Board of Directors regarding the Prairie Gardens Senior Housing Development:

Denise McFarland of 1425 Blakeslee

Michael Hoag of 1227 Douglas

Phil Bassett (address not given)

Arlene Larson of North Street

CHAIRS REMARKS

Chair Balkema discussed the Land Bank's upcoming audit with the Board. Finance and Administration Manager Woodin distributed and explained the audit planning document as well as the timeline for the audit.

CONSENT AGENDA

1. Approval of November Financials

Vice Chair Kisscorni moved to approve the November Financials. The motion was seconded by Board Member Moore, and it passed unanimously.

2. Approval of amendment to Land Bank disposition policies

Board Member Haenicke moved to approve the proposed amendment to the Land Bank disposition policies. Treasurer Dorgan seconded the motion, and it passed unanimously.

REGULAR AGENDA

1. Approval of MOU between the KCLBA, the Kalamazoo County Brownfield Authority and the Village of Schoolcraft Downtown Development Authority

Chair Balkema described the purpose of the MOU to the Board. Vice Chair Kisscorni expressed satisfaction with the positive intergovernmental cooperation that the MOU evidences. Vice Chair Kisscorni moved to approve the MOU, and the motion was seconded by Board Member Haenicke. The motion passed unanimously.

2. Resolution regarding the redevelopment of Riverview Commons

Executive Director Clarke described the scope of the project and the intent of the resolution. She explained that upon passing of the resolution, the terms of the financing would be reviewed with the Board's Finance and Executive Committee. A motion to approve the resolution regarding the redevelopment of Riverview Commons was made by Board Member Seelye and seconded by Board Member Moore. The motion passed unanimously.

Executive Director Report

Executive Director Clarke provided the Board with updates on the following topics:

1. NSP2 Consortium grant report
2. Construction Project Updates
 - Northside New Builds
 - Prairie Gardens
 - 805 S. Rose and 801 N. Church
3. Property Sales Update
4. Riverview Update

Chair Balkema explained that the next item on the agenda was a personnel matter. Vice Chair Kisscorni moved to transition the meeting to closed session for discussion of the personnel matter and Treasurer Dorgan seconded the motion.

After the closed session, the Board re-opened the meeting. Jerome Kisscorni moved to adjourn the meeting. Chris Haenicke seconded the motion. The meeting adjourned at 9:45 AM.

Respectfully submitted,

Terry Dorgan, Treasurer and Secretary