



**Kalamazoo County Land Bank Fast Track Authority
Board of Directors Meeting Minutes—December 8th, 2022
Riverview Launch**

Members Present: Elizabeth Schlott, Thomas Whitener, Shawntel Lindsey, Pat Clark, Rebekah Kik, Carl Roberts, Qianna Decker

Members Absent: N/A

County Liaison Present: Veronica McKissack

Staff Present: Sidney Ellis, Anna Roeder

Community Members Present: N/A

The December 8, 2022 Meeting of the Kalamazoo County Land Bank Authority Board of Directors was called to order by Whitener at 8:32 am.

Approval of October Minutes:

Correction- KCLB Draft Budget \$150,000 in place of \$1,000,000

Lindsey made the motion to pass the October 2022 Minutes with the above edit reflected.

Roberts seconded the motion.

All were in favor and the October 2022 minutes were approved.

Additions: N/A

Whitener called for a motion to approve the agenda. Decker made the motion, Kik seconded, all were in favor and the agenda was approved

Citizen's Time: N/A

Commission Liaison Comments:

McKissack shared that this will be her last meeting representing the county commission and shares gratitude for her time with us.

Chair's Remarks:

Welcome and introduce new board member Pat Clark who works for CARES (Community Aids Resource and Education Services). Clark introduced herself and shared her background. Clark helps to connect individuals living with HIV with housing.

Executive Director Report:

Ellis shared updates. Eastside square is underway, groundbreaking next Wednesday December 14th. 20 Mills insurance update. Ellis did a walkthrough with the architect. We sold 4 properties since October meeting- 3 for building 1 side lot. Ellis shared information and updates about conferences in Detroit and Chicago. Discussion ensued.

Regular Agenda

- 2023 Proposed Budget- Ellis shares a summary of proposed budget including \$150,000 allocation from Kalamazoo County.
 - o Whitener presented a motion to approve the proposed 2023 Land Bank budget.
 - o Decker made the motion, Roberts seconded, discussion ensued. All were in favor and the motion carried.

- Personnel Policy Change- Drug Free Workplace
 - o Whitener shared background on the drug free workplace workplace policy change to be in alignment with Kalamazoo County.
 - o Decker made the motion, Roberts seconded, all were in favor and the motion carries.

DEI Committee Update: (Diversity Equity and Inclusion)

Roberts shared summary of updates. Committee is still working on providing in-house DEI training to the entire organization with a goal of April or May of 2023. Working on partnering with the county on including Land Bank staff and possibly board in their DEI training (s) in 2023. Still seeking more committee members and put forth invitation to the board. We need to be updating internal and external DEI metrics. Lindsey and Roeder offered to join moving forward. Discussion ensued about different possible trainings available in the community.

Board Member Comments:

Kik shared update regarding a study that the city is undertaking in 2023 involving the former DHHS building and associated land moving towards developing affordable housing. Decker offered assistance in seeking funding. Lindsey asked clarifying questions. Clark asked about committees. Whitener shared information about different committees Lindsey relayed resident concerns regarding side lot program. Discussion ensued.

Move to adjourn:

Decker made motion to adjourn, Whitener seconded.
All were in favor and the meeting was adjourned at 9:24 am.

Next Meeting:

February, 9th, 2022