



**Kalamazoo County Land Bank Fast Track Authority  
Board of Directors Meeting Minutes—April 9, 2020  
Electronic Meeting**

Members Present: Mary Balkema, Carl Roberts, Rebekah Kik, and Holly Crump

Members Absent: Terry Dorgan and Brian Hudson

County Liaison Present: N/A

Staff Present: Kelly Clarke, Michelle Tombro Tracy, Theresa Coty O’Neil, and Reality Rojas

The April meeting of the Kalamazoo County Land Bank Authority Board of Directors was called to order by Balkema at 8:33 a.m. Via Teleconference. Call-In Number: 701-801-6121

Approval of Minutes- February 2020

February Meeting Minutes were unanimously approved without any revisions.

Chair’s Remarks: Balkema updated the board that the Land Bank is following the county in regard to staffing and continuation of staff pay which has been authorized during this time. Per an order by Governor Whitmer tax foreclosures are extended until May 30<sup>th</sup>. The Land Bank staff is working remotely and is engaging in training opportunities. All work travel, and in-person trainings are cancelled through September.

Citizens’ Time: N/A

Commission Liaison Comments: N/A

Executive Director Report: Clarke shared with the Board that Land Bank is working with vulnerable business tenants to connect them with potential resources. The Land Bank staff is continuing to move work forward and with the exception of one staff member are all working remotely. Staff is taking advantage of free training opportunities while working remotely. Clarke and Assistant Director Tombro Tracy have been keeping updated on employer obligations and requirements under the Families First legislation and the Stay at Home order via regular webinars that Warner Norcross and Judd are providing.

Waiver of 5/50 Collection on Travis Road, Cooper Township Parcel: Waiver of 5/50 collection on Travis Rd property was presented by Balkema. Roberts made a motion to approve, Kik seconded the motion, a roll call vote was taken.

Holly Crump - Yes

Carl Roberts - Yes

Rebekah Kik - Yes

Mary Balkema - Yes

The presented vote passed unanimously.

Board Member Comments: N/A

Move to adjourn:

A motion was made to adjourn, all were in favor. Meeting was adjourned at 8:45 AM.