

## Kalamazoo County Land Bank Fast Track Authority

### Board of Directors Meeting Minutes—August 11, 2016

Members Present: Mary Balkema, Becky Fulgoni, Carl Roberts, Terry Dorgan, Alberta Griffin, Jerome Kisscorni (arrived at 8:38 a.m.)

Members Absent: Chuck Vliek

County Liaison Present: None

Staff Present: Kelly Clarke, Michelle Tombro Tracy, Tammy Lahman, Amanda Wilholt

Community Members Present: Rachel Grover

The regular meeting of the Kalamazoo County Land Bank Authority Board of Directors was called to order by Balkema at 8:32 a.m. at 1523 Riverview Dr, Kalamazoo, MI 49004.

Balkema called for a motion to approve the June 2016 meeting minutes. Dorgan made the motion to approve. Griffin seconded. All were in favor and the motion carried.

#### Additions to the Agenda

None

#### Citizens' Time

Rachel Grover announced that Kalamazoo County was awarded grant funds for environmental assessment projects.

#### Board Chair Remarks

Balkema reported that the county tax sale will be held on Friday, August 26<sup>th</sup>. She reported that the quality of these homes/vacant parcels is very low and also explained the process of bundling parcels for sale at the auction.

#### Executive Director Report

Clarke provided highlights from the August 5<sup>th</sup> Art Hop in Washington Square. Updates on the Fare Games Competition, Vicksburg Mill, the Creamery, and Merchants Crossing were also given.

#### Consent Agenda

Lahman gave an overview of the June 2016 financial reports while also covering the 2016 budget amendments covered in the regular agenda. Balkema called for a motion to approve the June 2016 financials as well as the budget amendments. Dorgan made the motion to approve. Kisscorni seconded. All were in favor and the motion carried.

#### Regular Agenda

1. Annual update of Policies (Financial, Travel, FOIA, Health and Wellness, Personnel, and Purchasing Card).  
Balkema called for a motion to approve the annual update of the KCLB policies. Kisscorni made the motion to approve. Dorgan seconded. All were in favor and the motion carried.
2. 2016 Budget Amendment (See Consent Agenda)
3. Balkema reported that there are two positions opening within the KCLB Board. One position is that of Jerome Kisscorni. Balkema explained that the Vice-Chair position is a position in which the City Commission Board recommends a replacement, the County Commission Board approves. KCLB has no control over the person filling this position. The other position with an approaching term ending date is that of Chuck Vliek. Two applications have been received for this position: Heather Isch and Chan Pratt.

#### Progress Report on Data Analysis Work – Alberta Griffin

Board Member Griffin discussed the data analysis work being done to evaluate previous side-lot purchases.

#### Adjournment

Balkema called for a motion to adjourn at 10:06 a.m. Dorgan made the motion to approve. Kisscorni seconded. All were in favor and the motion carried.

Respectfully submitted,  
Terry Dorgan, Treasurer and Secretary