

Kalamazoo County Land Bank Fast Track Authority

Board of Directors Meeting Minutes—February 9, 2017

Members Present: Mary Balkema, Heather Isch, Carl Roberts, Alberta Griffin, Terry Dorgan, Becky Fulgoni

Members Absent: Jerome Kisscorni

County Liaisons Present: Commissioner Scott McGraw, Commissioner Stephanie Moore

Staff Present: Kelly Clarke, Tammy Lahman, Michelle Tombro Tracy, Amanda Wilholt

Community Members Present: Rachel Grover, Demetra Minor, J.D. Hughes, Marcy Carter

The regular meeting of the Kalamazoo County Land Bank Authority Board of Directors was called to order by Balkema at 8:33 a.m. at 1523 Riverview Drive, Kalamazoo, MI 49004.

Balkema called for a motion to approve the December 2016 meeting minutes. Fulgoni made the motion to approve the December 2016 minutes. Dorgan seconded. All were in favor and the motion carried.

Additions to the Agenda

None

Citizens' Time

Ms. Demetra Minor appeared and spoke during citizen's time. Ms. Minor expressed concern about her treatment by Assistant Director Michelle Tombro Tracy regarding a request to purchase 1916 Union Street.

Board Chair Remarks

Balkema spoke of the tax foreclosure process. She estimated that there were still approximately 843 properties in which taxes had not been paid. The due date is March 31st and she expects to foreclose on approximately 150 parcels for the 2017 year.

Executive Director Report

Clarke summarized her February 2017 Executive Director Report.

Consent Agenda

Lahman gave an overview of the December 2016 financial reports as well as a first amendment to the 2017 Budget. Balkema called for a motion to approve the December 2016 financial reports as well as the budget amendment. Isch made the motion to approve, Dorgan seconded. All were in favor and the motion carried.

Regular Agenda

1. Annual Review of 2026 Vision Document – Incorporating changes discussed, Balkema called for a motion to approve the annual review of the 2026 Vision Document. Roberts made the motion to approve, Isch seconded. All were in favor and the motion carried.
2. Updated Property Acquisition and Disposition Policies – Balkema called for a motion to approve the updated property acquisition and disposition policies with a few minor housekeeping changes discussed. Dorgan made the motion to approve, Roberts seconded. All were in favor and the motion carried.
3. Back Lot Recommendation – Balkema called for a motion to approve the sale of 1318 Douglas Avenue. Dorgan made the motion to approve, Isch seconded. All were in favor and the motion carried.
4. Executive Director Performance Review – Balkema called for a motion to approve the performance review of Kelly Clarke, Executive Director. Dorgan made the motion to approve, Griffin seconded. All were in favor and the motion carried.

Closed Session

A motion was made to move into closed session to discuss a real estate matter at 9:57 a.m. by Isch. Dorgan seconded. All were in favor and the motion carried.

At 10:18 a.m. a motion was made to move out of closed session by Dorgan. Isch seconded. All were in favor and the motion carried.

Adjournment

Balkema called for a motion to adjourn at 10:19 a.m. Fulgoni made the motion to adjourn. Griffin seconded. All were in favor and the motion carried.

Respectfully submitted,
Terry Dorgan, Treasurer and Secretary