

**Kalamazoo County Land Bank Fast Track Authority
Board of Directors Meeting Minutes—February 14th, 2019**

Members Present: Mary Balkema, Carl Roberts, Brian Hudson, Terry Dorgan and Jerome Kisscorni

Members Absent: Becky Fulgoni

County Liaison Present: None

Staff Present: Kelly Clarke, Michelle Tombro Tracy, Anna Roeder, Tammy Lahman

Community Members Present: Rachael Grover

The February meeting of the Kalamazoo County Land Bank Authority Board of Directors was called to order by Balkema at 8:43 a.m. at 1523 Riverview Drive, Kalamazoo, MI 49004.

Approval of Minutes- December 2018

Balkema presented a motion to approve the December 2018 board meeting minutes.

Dorgan made the motion, Hudson seconded, all were in favor and the December 2018 minutes were approved.

Citizens' Time: Rachael Grover shared that the Vicksburg Mill Brownfield plan will be going before the Brownfield board on March 6th at 7:00 pm. Brownfield has ½ of their grant left (around \$175,000) for contamination clean-up and are looking for more projects to support.

Commission Liason Comments: N/A

Chairs Remarks: Balkema provided updates to the board. Discussion ensued.

Executive Director Report: Clarke provided updates on Land Bank activities. Regarding the Eastside Gateway Project, one home has sold and the other two under construction are under contract with qualified buyers. Clarke also provided updates on Riverview Launch, the Creamery site, Side Lot survey results and positive organizational culture staff survey. Discussion ensued.

Regular Agenda:

- Acceptance of Heather Isch resignation
 - o Heather Isch has resigned from the Land Bank board to focus more on her growing business. Balkema presented a motion to accept her resignation. Dorgan made the motion, Roberts seconded, all were in favor and the motion was carried.
- Election of Brian Hudson as Treasurer/ Secretary
 - o Balkema presented a motion to elect Brian Hudson as Treasurer/ Secretary of the Land Bank Board. Kisscorni made the motion, Dorgan seconded, all were in favor and Brian Hudson was elected Treasurer/Secretary.
- 5/50 Waiver NACD Senior Development (302 W. North)
 - o Balkema presented a motion to waive 5/50 collection on 302 W. North in order for it to be combined as a part of NACD's senior housing development. Roberts made the motion, Hudson seconded, all were in favor and the motion was carried.

- 5/50 Waiver on 565 S. Drake Road
 - o Balkema presented a motion to waive the 5/50 collection on a quiet title transaction on 565 S. Drake Rd. Clarke noted she had abstained and recused herself from the work on this transaction due to an extended family relation. Board members asked questions. Discussion ensued. Hudson made the motion, Dorgan seconded, all were in favor and the motion was carried.

Consent Agenda:

1. Final 2019 Agency Goals
2. Adoption of Agency Values

Clarke provided background on how the goals and values were developed from staff and board input.

Balkema presented the motion to approve the consent agenda items. Hudson made the motion, Kisscorni seconded, all were in favor and the motion was carried.

Board Member Comments: Kisscorni shared reflections from his time serving on the Land Bank board since the agency was formed, during his last meeting on the Land Bank board.

The meeting was adjourned at 9:47 a.m.

Next Meeting- Thursday, April 11th, 2019 at 8:30 a.m. at 1523 Riverview Dr.