

Kalamazoo County Land Bank Authority
January 12, 2012
Minutes

Board Members Present: Mary Balkema, Jerome Kisscorni, Chuck Vliek, Jill Bland, James Marquardt

Staff Present: Kelly Clarke, Kenn Hartmann, Catie Boring, Tom Doherty,

Others Present: Thell Woods, Brian Johnson, Peggy Bresnahan, Lotta Jarnefelt, Phil Stinchcomb, Brandt Iden, Scott McGraw, Martha Aills, Jeff Hawkins, Lisa Imus, Alisha Beck

Agenda

The meeting was called to order by Chairperson Balkema at 8:30 am in room 105 of the Kalamazoo County Admin Building, 201 W. Kalamazoo Ave., Kalamazoo, MI 49007.

Approval of the December 12, 2011 meeting minutes was approved after the date "December 14th" was corrected to "December 12". Marquardt moved to accept and Kisscorni seconded.

There were no additions to the agenda or citizens remarks.

Regular Agenda

Brian Johnson gave the board members an explanation of the documents drafted to form "Vibrant Kalamazoo", an affiliate non-profit of the Kalamazoo County Land Bank. This 501c(3) is believed to be needed to give the Land Bank perpetuity, and will make the Land Bank more competitive with grant applications and other funding opportunities.

The non-profit board would be made up of 5 members, 3 of which from the Land Bank board.

After board discussion, it was decided there needs to be more research to be sure there isn't a way to set it up to make a greater connection or link between the Land Bank and the new "Vibrant Kalamazoo".

Consent Agenda

Request that Projects Committee be given the authority to approve the Land Bank's benefit package

The time constraints to decide on a benefit package for the Land Bank to offer employees, it was requested that the Projects Committee meet before the next board meeting to make decisions.

Request that the Land Bank enter into an agreement with BDO to perform audit services.

Because the Land Bank has had over 500K, a single audit is needed.

Approve the resignation of Al Rowe

Kisscorni asks that we send a thank you letter to Rowe for service.

Applications have been requested from a bank and WMU. Hopefully we will have new board members by February or March

Consent Agenda was approved. It was moved by Vliek and seconded by Kisscorni.

Executive Director Report

Director showed slideshow of pictures of projects complete and in process.

- Update on Blakeslee Demo

- Update on Creamery Demo

- Communication and Outreach Update – new web-tool, Bright side television feature, outreach events – billboard plans

- Update on Land Bank New Builds – Open Houses scheduled and planned (January 22nd, 2011 – 1021/1025 N. Rose)

Mary presented at Millwood Neighborhood Mtg and Rotary

- Update on continued Sales activity

5 sold, 4 pending, 8 in marketing, 5 in pre-marketing

- Update on open staff positions

- Tentative Date for Land Bank Annual Reception, Thursday, January 26th from 4pm to 6pm at 229 E. Michigan, Atrium – first floor

ADJOURNMENT

The meeting was adjourned at 9:32 am. It was moved by Kisscorni, and seconded by Vlieg.

Respectfully submitted by Catie Boring, Acting Secretary

DRAFT