

Kalamazoo County Land Bank Fast Track Authority

Board of Directors Meeting Minutes—June 8, 2017

Members Present: Mary Balkema, Carl Roberts, Alberta Griffin, Heather Isch, Terry Dorgan (joined meeting at 8:55 am), Jerome Kisscorni (joined meeting at 8:33 am)

Members Absent: Becky Fulgoni

County Liaison Present: Commissioner Scott McGraw

Staff Present: Kelly Clarke, Tammy Lahman, Michelle Tombro Tracy, Sarah Frame, Anna Roeder

Community Members Present: Chuck Vlieg, Paul Matz

The regular meeting of the Kalamazoo County Land Bank Authority Board of Directors was called to order by Balkema at 8:32 a.m. at 1523 Riverview Drive, Kalamazoo, MI 49004.

Balkema called for a motion to approve the May 2017 meeting minutes. Isch made the motion, Roberts seconded, all were in favor and the motion carried.

Additions to the Agenda

Closed Session to discuss real estate matter

Citizens' Time

None

Board Chair Remarks

No Chair Remarks

Executive Director Report

Clarke summarized her June 2017 Executive Director Report.

Consent Agenda

1. April 2017 Financial Report
2. 2017 Budget Amendment #2 – Lahman gave a brief overview of the proposed budget amendment
3. Approval of fund balance commitment – Balkema gave an overview of this proposal

Balkema called for a motion to approve the consent agenda items. Dorgan made the motion, Kisscorni seconded, all were in favor and the motion carried.

Regular Agenda

1. 2016 Audit - The representative from the audit firm Rehmann who conducted the 2016 Land Bank audit, Paul Matz, gave an overview of the 2016 audit. Griffin made a motion to accept the audit, Dorgan seconded, all were in favor and the motion carried.
2. Extension of the Vicksburg Mill option – Clarke referred to a memo in the board packet which gave an overview of the status of the Vicksburg Mill redevelopment and progress made on the planning. The developers have requested a 6 month extension of their current option agreement. Kisscorni made a motion to approve the option extension, Dorgan seconded, all were in favor and the motion carried with the terms outlined in the memo.

Closed Session

Balkema called for a motion to move into closed session to discuss a real estate matter. Isch made the motion, Dorgan supported, a roll call vote was called and all present members were in favor, and the motion carried.

At 9:58 a.m. a motion was made to move out of closed session by Dorgan, Isch seconded. All were in favor and the motion carried.

Adjournment

The meeting adjourned at 10:00 am.

Respectfully submitted,
Terry Dorgan, Treasurer and Secretary