

**KALAMAZOO COUNTY LAND BANK**

**BOARD OF DIRECTORS MEETING MINUTES—June 14, 2012**

**Members Present: Mary Balkema, Cari DeLong, Terry Dorgan, Jerome Kisscorni, James Marquardt, Chuck Vliek**

**Members Absent: Jill Bland**

**Staff Present: Catie Boring, Kelly Clarke, Tom Doherty, Kenn Hartmann, Amanda Woodin**

**Others Present: Thell Woods, Brownfield Redevelopment Authority, Mike Deditius**

The regular meeting of the Kalamazoo County Land Bank Board of Directors was called to order by Chairperson Balkema at 8:32 a.m. in room 105 of the County Administration Building, 201 W. Kalamazoo Ave., Kalamazoo, Michigan 49007.

Balkema read aloud the resignation letter of board member Jill Bland. Kisscorni, with regrets, made a motion to approve the resignation of board member Jill Bland. Vliek seconded the motion.

A motion to approve the May 10, 2012 meeting minutes was made by Treasurer Dorgan and seconded by Vice Chair Kisscorni.

Vliek asked that the following items be moved to the regular agenda: 5) Approval of amendments to the Land bank property disposition policies, and 7) approval of properties to be purchased under 1<sup>st</sup> Right of Refusal.

No comments were made during Citizens' Time.

**CHAIR'S REMARKS**

During this time, Chairperson Balkema provided a sponsorship update for the Land Bank Conference scheduled to take place in Kalamazoo this October. Each board member was provided with a sponsorship application for the event, which when completed, can be submitted to Center for Community Progress, or to the Kalamazoo County Land Bank.

**CONSENT AGENDA**

- 1) Approval of April Financials
- 2) Approval of 2012 Fund Balance projections
- 3) Approval of Citizen Complaint policy
- 4) Approval of amendment to personnel policy
- 5) Acceptance of CDBG Grant

The above consent agenda items were briefly discussed. Vliek made a motion to approve all items subject to written legal counsel guidance confirming Item #3. Dorgan seconded. Motion passed unanimously.

## **REGULAR AGENDA**

### 1) Approval of amendments to Land Bank property disposition policies

Clarke explained the need to analyze the policies set in 2009 to address present property requests and inventory. Currently, the Land Bank does not have a policy governing price to non-profits seeking properties for housing. The board agreed a consistent policy was important. Projects committee gave input and recommended the sale of properties with structures to non-profits be sold at a discount of appraised value. After discussion regarding minimum bid vs a discount on appraised value, the board agreed to sell properties with structures to non-profit agencies for 75% of appraised value. Vacant parcels will be sold to non-profits for \$300.

The board discussed the policy change to allow parties who in the past had properties tax foreclosed to be allowed to purchase properties in the year after tax foreclosure.

Marquardt moved to accept the disposition policies as amended, Vliek seconded. The motion passed.

### 2) Approval of Property Purchase under 1<sup>st</sup> Right of Refusal

Marquardt moved to approve to request the County Board to purchase several tax foreclosed parcels and transfer to the Land Bank to further the Land Bank's NSP2 efforts.

## **EXECUTIVE DIRECTOR REPORT**

Clarke updated the board on the parade of homes and recent property sales.

Respectfully submitted,

Cari DeLong, Secretary