

**Kalamazoo County Land Bank Fast Track Authority  
Board of Directors Meeting Minutes—November 5, 2013**

**Members Present: Mary Balkema, Terry Dorgan, Christopher Haenicke, Jerome Kisscorni, Michael Seelye, Chuck Vlieg**

**Staff Present: Kelly Clarke, Amanda Woodin, Catie Boring**

The regular meeting of the Kalamazoo County Land Bank Authority Board of Directors was called to order by Chair Balkema at 8:30 AM in room 311 of the Kalamazoo County Administration Building, 201 W. Kalamazoo Ave., Kalamazoo, Michigan 49007.

A motion to approve the August 8, 2013 meeting minutes was made by Board Member Vlieg, seconded by Kisscorni, and carried.

There were no additions to the agenda.

Consent Agenda

1. Approval of July, August, September Financials
2. Acceptance of Grant Funds
3. 805 Simpson 5/50 Tax Forfeiture Request
4. 1503, 1509, 1513 Edwards 5/50 Tax Forfeiture Request

Executive Director Clarke described the consent agenda items, the board discussed. Board member Seelye moved to approve. The motion was seconded by Dorgan and it carried unanimously.

Regular Agenda

1. 2014 Budget

Staff member Woodin summarized the proposed 2014 Budget. Board members discussed the revenue line items, changes compared to the 2013 Budget, and Personnel costs. Board members requested a regular report of the financial progress of the organization, of which staff agreed to prepare for every scheduled meeting. Chair Balkema commended Treasurer Dorgan for his time and assistance with the preparation of the budget. Board member Vlieg moved to approve the acceptance of the 2014 Budget. The motion was seconded by Haenicke, and it passed unanimously.

Executive Director Report

Executive Director Clarke updated the Board on the following items:

1. Anti-Blight Grant
2. HOME Grant
3. LISC Early Win/Riverview Launch
4. Place Matters/LISC Sustainable Communities Initiative
5. Portage Road Efforts
6. NSP2
7. Conferences and Outreach

Vliek applauded Senator Tonya Schuitmaker for her efforts at the State level advocating for NSP2 Program Income to be reallocated to the local partners.

The board entered closed session to discuss real estate matters.

Board Member Dorgan moved to come out of closed session. Kisscorni seconded and the motion passed unanimously.

The open meeting was once again called to order by Chair Balkema. All members previously present remained.

Seelye made a motion to approve the acquisition of 1301 Portage Street, in an amount not to exceed \$66,500. Vliek seconded, the vote passed unanimously.

AYES: Balkema, Dorgan, Haenicke, Kisscorni, Seelye, Vliek

NAYS: None

ABSTAINED: None

Vice Chair Kisscorni moved to adjourn the meeting, and the motion was seconded by Board Member Vliek. The meeting adjourned at 10 AM.

Respectfully submitted,

Terry Dorgan, Treasurer and Secretary