

**Kalamazoo County Land Bank Fast Track Authority
Board of Directors Meeting Minutes—October 11, 2018**

Members Present: Mary Balkema, Becky Fulgoni, Carl Roberts, Heather Isch, Jerome Kisscorni, Terry Dorgan

Members Absent: N/A

County Liaison Present: Scott McGraw

Staff Present: Kelly Clarke, Michelle Tombro Tracy, Tammy Lahman, Anna Roeder

Community Members Present: Chuck Vliek, Rachel Grover

The August meeting of the Kalamazoo County Land Bank Authority Board of Directors was called to order by Balkema at 8:36 a.m. at 1523 Riverview Drive, Kalamazoo, MI 49004.

Approval of Minutes- August 2018

Balkema presented a motion to approve the August 2018 board meeting minutes.

Isch made the motion, Dorgan seconded, all were in favor and the August 2018 minutes were approved.

Citizens' Time

Chuck Vliek spoke on behalf of LISC regarding a targeted approach to working on the Northside in the coming year. Vliek raised concerns regarding two commercial properties currently in the Land Bank's inventory related to roof repair, pending sale, and pending demolition. Discussion ensued.

Commission Liason Comments: None

Regular Agenda:

1. 2018 Budget Amendment #2

Lahman gave an overview of the 2018 budget amendment (#2). She led the board through the supporting document. Discussion ensued.

Balkema presented a motion to approve budget amendment subject to the Cameron demo. Kisscorni made the motion, Dorgan seconded, all were in favor and the motion was carried.

2. 2019 Budget

Lahman gave an overview of the proposed 2019 budget. She highlighted anticipated changes in budget through provided document. Discussion ensued.

Balkema presented a motion to approve the proposed 2019 Budget. Fulgoni made the motion, Roberts seconded all were in favor and the motion was carried.

3. 2018 Fund Balance Commitment- Riverview Launch

Lahman provided an overview of fund balance commitment for funding the building and facilities at Riverview Launch. This accounts for depreciation of building to cover possible future repairs. Discussion ensued.

Motion to approve the 2018 Fund Balance Commitment Riverview Launch. Kisscorni, Dorgan all were in favor.

Executive Director Report:

Clarke presented updates on current ongoing Land Bank projects and efforts.

Consent Agenda:

1. Approval of funds – LISC \$160,000
2. LISC Recoverable Grant \$100,000 (Eastside Gateway)
3. LISC Loan \$100,000 (Eastside Gateway)

Kisscorni made the motion to approve the consent agenda, Fulgoni seconded. Discussion ensued. All were in favor and consent agenda passed.

Board Member Comments: Fulgoni, Isch and Kisscorni shared comments with the board.

Chair Balkema shared information about issues involving property on Lawrence Street.

The meeting was adjourned at 10:28 a.m.

Next Meeting- Thursday, December 13th at 8:30 a.m. at 1523 Riverview Dr.