



Request for Quotes

Vacant Property Mowing and Debris Removal

Questions may be directed to:

Reality Rojas

Senior Operations Specialist

Reality.Rojas@kalamazoolandbank.org

(269) 762-6191

Responses Due:

DECEMBER 17th, 2021

Your quote may be mailed or delivered to:

Kalamazoo County Land Bank

1523 Riverview Dr, Ste A

Kalamazoo, MI 49004

Or may be submitted by email to: Reality.Rojas@kalamazoolandbank.org

Introduction

This RFQ is being issued by the Kalamazoo County Land Bank Authority to solicit quotes for vacant property maintenance. These services may be requested in any part of Kalamazoo County.

The Land Bank will award one company the contract. Contracts are to be for one year, with the option to extend for two one-year periods, if so desired by both parties. A contract for a service does not guarantee that the vendor will receive any or all work of this nature as needed by the awarding entities. Specifications regarding each of the categories are included in this RFQ.

Companies with demonstrated experience in these areas are invited to respond to this RFQ. The Land Bank encourages participation by MBE/WBE and low-income businesses.

Nothing in this RFQ shall be construed to create any legal obligation on the part of the Land Bank, or any respondents. The Land Bank reserves the right, in their sole discretion, to amend, suspend, terminate, or reissue this RFQ in whole or in part, at any stage. In no event shall the Land Bank be liable to respondents for any cost or damages incurred in connection with the RFQ process, including but not limited to, any and all costs of preparing a response to this RFQ or any other costs incurred in reliance on this RFQ. No respondent shall be entitled to repayment from the Land Bank for any costs, expenses or fees related to this RFQ. All supporting documentation submitted in response to this RFQ will become the property of the Land Bank. Respondents may withdraw their interest in the RFQ, in writing, at any point in time. This RFQ follows Procurement Policies, as approved by the Land Bank board of directors. Please visit www.KalamazooLandBank.org to view these policies.

Term of Contract

Contracts awarded under this RFQ shall be for a period of one year, with the option to extend for up to two one-year periods.

Vacant Property Mowing and Debris Removal

The Land Bank is soliciting quotes for property mowing and clean-up of vacant lots. These quotes shall be on a time. These jobs will be on an as-requested basis at the request of the Land Bank. Any trash dumping will be charged at cost and receipts from the transfer or dump station must be submitted along with the invoice for the work. The following are examples of work commonly requested but are not all-inclusive.

- Mowing of Vacant Parcels at the request of the Kalamazoo Land Bank
- Debris removal prior to any mow services
- Any large removal of items that cost more than the standard rate provided on the bid form must be approved by the Kalamazoo Land Bank prior to removal

Proposal Requirements

Please provide the following along with quote:

1. A completed bid form provided in this document.
2. Please provide the name and description of your business and how long your company has been in business. How many staff work at the business and what capacity you have in terms of equipment and staff to complete the work described.
3. Please provide a description of your past work on similar projects and if you are uniquely qualified or have good knowledge in the area, please describe this.
4. Please describe your familiarity working in urban and diverse areas and how you would respond to challenges or conflicts that might arise in the field.
5. Evidence of current liability, workers comp, and automotive insurance. Insurance must meet the minimum requirements of the Land Bank's purchasing policies to be considered for award: \$1,000,000 for general liability, \$500,000 for worker's comp, and \$500,000 automotive.

Bid Form

Organization Name: _____

Contact Person: _____

Email: _____

Phone Number: _____

Pricing

Mowing Price Per Lot	\$
Debris Pick Up Per Lot	\$

Experience

Years of Experience	Years
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References (Please provided a minimum of two references)

Organization	Contact Information

Please provide the name and description of your business and how long your company has been in business. How many staff work at the business and what capacity you have in terms of equipment and staff to complete the work described.

Please provide a description of your past work on similar projects and if you are uniquely qualified or have good knowledge in the area, please describe this.

Please describe your familiarity working in urban and diverse areas and how you would respond to challenges or conflicts that might arise in the field.

Point Scale (100 Points)

Price – 50 Points

Experience – 20 Points

References – 30 Points

Appendix 1

1333 Summit
609 Elizabeth St
635 ADA ST
617 ADA ST
611 ADA ST
515 BOSKER AVE
514 BOSKER
1022 N CHURCH
813 N CHURCH
1011 DOUGLAS AVE
415 DREXEL PL
240 W DUNKLEY ST
1713 N EDWARDS
613 ELIZABETH ST
704 ELIZABETH
654 FLORENCE ST
624 FLORENCE ST
629 FLORENCE ST
709 FLORENCE ST
518 Florence
914 HAWLEY ST
1413 KROM AVE
1403 KROM AVE
1814 KROM AVE
1331 KROM AVE
515 LAWRENCE ST
519 LAWRENCE ST
516 Mabel
110 MARTIN
113 MARTIN
115 MARTIN
114 MARTIN
116 MARTIN
118 MARTIN
1622 N BURDICK ST
1620 N BURDICK ST
1332 N BURDICK ST
1215 N CHURCH ST
1109 N CHURCH ST
1027 N CHURCH ST
1015 N CHURCH ST
924 N CHURCH ST
914 N CHURCH ST
1211 N CHURCH ST
918 N CHURCH ST
1018 N CHURCH ST
1008 N CHURCH ST

817 N CHURCH ST
819 N CHURCH ST
1105 N CHURCH ST
1101 N CHURCH ST
1004 N CHURCH ST
922 N CHURCH ST
726 N CHURCH ST
722 N CHURCH ST
1701 N EDWARDS ST
1419 N EDWARDS ST
708 N EDWARDS ST
702 N EDWARDS ST
1401 N EDWARDS ST
1504 N EDWARDS ST
1922 N EDWARDS ST
1510 N EDWARDS ST
1615 N EDWARDS ST
1114 N PARK ST
922 N PARK ST
1512 N PARK ST
1021 N PARK ST
1333 N PARK ST
1804 N ROSE ST
1527 N ROSE ST
1350 N ROSE ST
818 N ROSE ST
912 N ROSE ST
908 N ROSE ST
1701 N ROSE ST
1342 N ROSE ST
814 N ROSE ST
1338 N ROSE ST
1708 N ROSE ST
1318 N ROSE ST
1620 N WESTNEDGE
AVE
1423 N WESTNEDGE
AVE
314 NORWAY AVE
1534 N PARK
1540 PRINCETON AVE
1517 PRINCETON AVE
1329 PRINCETON AVE
1005 PRINCETON AVE
930 PRINCETON AVE
924 PRINCETON AVE
1427 PRINCETON AVE
1625 PRINCETON AVE
1419 PRINCETON AVE
1018 Princeton
824 SIMPSON ST

812 SIMPSON ST
833 SIMPSON ST
802 SIMPSON
707 STAPLES AVE
716 STUART AVE
1611 UNION ST
1616 UNION ST
1622 UNION ST
1916 UNION ST
1718 UNION ST
1614 UNION ST
1905 UNION ST
117 W CLAY ST
118 W FRANK ST
126 W FRANK ST
437 W FRANK ST
1026 W NORTH ST
1001 W PATERSON ST
312 W PATERSON ST
538 W PATERSON ST
901 WALBRIDGE ST
913 Walbridge Street
1422 N Westnedge Ave
829 WOODBURY AVE
814 WOODBURY AVE
1119 DOUGLAS TER