



Kalamazoo County Land Bank Authority
REQUEST FOR QUOTES (RFQ)
Riverview Launch Maintenance Services
1523 Riverview Drive Kalamazoo, MI 49004

Responses Due: August 8th, 2022; 4:00 PM
Kalamazoo County Land Bank Authority (Land Bank)
1523 Riverview Drive, Suite A
Kalamazoo, MI 49004
www.kalamazoolandbank.org
269-762-6191

Mandatory Site Visit by appointment prior to August 8th, 2022.

Request

The Kalamazoo County Land Bank Authority requests quotes for Landscape Garden Bed Maintenance Services at Riverview Launch located at 1523 Riverview Dr. Kalamazoo, MI 49004.

Nothing in this RFQ shall be construed to create any legal obligation on the part of the Land Bank or any respondents. The Land Bank reserves the right, in its sole discretion, to amend, suspend, terminate, or reissue this RFQ in whole or in part, at any stage. In no event shall the Land Bank be liable to respondents for any cost or damages incurred in connection with the RFQ process, including but not limited to, any and all costs of preparing a response to this RFQ or any other costs incurred in reliance on this RFQ. No respondent shall be entitled to repayment from the Land Bank for any costs, expenses or fees related to this RFQ. All supporting documentation submitted in response to this RFQ will become the property of the Land Bank. Respondents may withdraw their interest in the RFQ, in writing, at any point in time prior to acceptance of contract award.

Questions regarding this RFQ may be addressed to Reality Rojas, Project Manager; 269-779-0210 or Reality.Rojas@kalamazoolandbank.org

Scope of Work

Landscape Garden Bed Maintenance Services shall be provided at Land Bank-owned property at 1523 Riverview Dr, Kalamazoo, MI. Services shall include, at minimum, an initial cleanup of all garden beds including mulching for needed areas for the first service. After first service, bi-weekly garden bed maintenance, watering, weed removal, animal safe weed treatment for walkways, mulching as needed, spring clean garden bed maintenance and fall garden bed maintenance.

Contract Award

The Land Bank reserves the right to award this contract to the vendor which best meets the needs of the Land Bank.

Term of Contract

Contract period shall be from date of contract execution through August 15th, 2023 with an option to extend for up to two additional years, if so desired by both parties.

Submittal Requirements

Please provide the following in the Quote:

- 1. Pricing schedule using form provided in this RFQ.
- 2. Evidence of current liability and workers comp insurance will be required at time of contractual signing/award. Liability insurance must meet the minimum requirements of the Land Bank’s purchasing policies to be considered for award.
- 3. Evidence of current licenses and certificates required for these services.

**KALAMAZOO COUNTY LAND BANK AUTHORITY
PROPOSED SERVICES & PRICING SCHEDULE**

(Please provide annual price here and attach separate sheet with details, specifications, and clarifications in other maintenance is recommended.)

First Initial Service

- Garden Bed Clean Up \$ _____
- Mulch \$ _____
- Total for All Services for Initial Service** \$ _____

Ongoing Services

- Bi-Weekly Garden Bed Maintenance (including weed removal) \$ _____ /year
- Weed Treatment for Walkways \$ _____ /year
- Fall Clean Up \$ _____ /year
- Spring Clean Up \$ _____ /year
- Other (specify) \$ _____
- Total for All Services Marked Above** \$ _____ /year

Company Name

Authorized Signature of Vendor

Printed Name & Position Title