

Kalamazoo County Land Bank (KCLB) Residential Side Lot Transfer Application



These requirements must be met to purchase a side lot through the
Kalamazoo County Land Bank Side Lot Program

Check All That Apply

- The property requested is vacant real property with no structure on the site.
- The applicant owns and resides on the property next to the requested property.
- The applicant has never received a lot through the Side Lot Program.
- The applicant does not own any property that is tax delinquent.
- The applicant does not own any property that is subject to any un-remediated citation of violation of state and local ordinance.
- The applicant has not been the prior owner of any real property in Kalamazoo County that was tax foreclosed during the past three years.

Side Lot Fee **Do not send check until application is approved.*

- City of Kalamazoo Owner Occupied: \$50 (plus \$200 administration fee)
- City of Kalamazoo Owner Occupied (NSP Property): \$20 (plus \$100 administration fee)
- Non-City of Kalamazoo Property: 50% of Land Value (according to most recent assessment)
- A parcel combination fee will be based on land value \$_____

Property and Contact Information

Property Address and/or Parcel ID #:

Name of Applicant:

Size of Household:

Mailing Address:

City, State, Zip:

Daytime Phone #:

Email:

Alternate Phone #:

Fax (optional):

Planned Usage Information

Please describe your plans for the this lot once you acquire it. Examples include flower garden, vegetable garden, driveway, additional yard, etc. (attach additional sheet(s) or sketches if necessary)

Property Survey Information

Please answer these questions in relation to purchasing your Side Lot. Do you believe the:

Side Lot will increase your feeling of safety regarding activity on the lot?

Not at all Somewhat Significantly

Side Lot will increase your quality of life regarding the expansion of your yard?

Not at all Somewhat Significantly

Side Lot will increase your feeling of pride on your block?

Not at all Somewhat Significantly

Side Lot will increase the value of your original property?

Not at all Somewhat Significantly

At time of purchase, you will be given a quit claim deed. All property is sold As Is. The lot is not subject to subdivision or partition within a five year period following the date of the purchase. After the five year period, it is the responsibility of the purchaser to request a combination of the lot with their existing parcel. A request form is available at the City of Kalamazoo Assessor's office. If desired, title insurance is the responsibility of the purchaser. Income eligibility requirements apply for some lots where applicants must be under 120% of median.

The information provided in this application is true to the best of my knowledge. I understand that the Land Bank staff will review this request and determine if it is in compliance with Land Bank policies and procedures and existing Land Bank and neighborhood plans. If this application is approved, I will care for and maintain the property requested.

Signature:

Date:

Please allow at least 30 days for your application to be processed, however, incomplete forms will not be processed. This form is a statement of interest only. By receiving it, the Kalamazoo County Land Bank does not commit to transfer property.

Return Form to: Kalamazoo County Land Bank, 1523 Riverview Drive, Suite A, Kalamazoo, MI 49004

Email: landbank@kalamazoolandbank.org **Phone:** 269-762-6191 **Fax:** 269-216-6345

www.KalamazooLandBank.org